

# KAI BEESON

Motivated and detail-oriented high school student eager to develop professional skills and contribute to team success in a part-time role. Key skills include:

Problem Solving - Teamwork - Time Management - ITF Fundamentals -  
Organization - Communication

## WORK EXPERIENCE

*Event Coordinator – JW Marriott*

*November 2025 – Present*

- *Coordinates and supports the planning, setup, and execution of events for high-end clientele in a luxury hospitality environment*
- *Communicates directly with guests, vendors, and internal departments to ensure seamless event flow and exceptional guest experiences*
- *Manages event spaces, setup timelines, and logistics while maintaining JW Marriott quality standards*
- *Adapts quickly to changing event needs, resolving issues with professionalism and attention to detail*
- *Collaborates with service, culinary, and banquet teams to deliver polished, memorable events*

*Key Skills:*

- *Event Planning & Coordination*
- *Professional Guest Communication*
- *Adaptability & Fast Learning*
- *Cross-Department Collaboration*

*Crew Member – MOD Pizza*

*March 2025 - November 2025*

- Handled point-of-sale transactions, restocked supplies, and assisted with opening/closing tasks
- Delivered fast, friendly service while preparing custom pizzas and salads in a high-paced, team-oriented environment
- Maintained cleanliness and food safety standards throughout kitchen and dining areas
- Worked efficiently with team members to ensure customer satisfaction and accurate orders

## EDUCATION

*High School Diploma – Johnson High School*

*Graduation Year: May 2026*

Extracurricular activities: Digital board operator/mixer for theatre department, DECA member

*Cyber Security Pathway – Institute of Cyber Security*

*Graduation Year: May 2026*

Relevant coursework: Penetration Testing and Vulnerability Assessment, Network Engineering and Administration, and Intro to Virtualization, Programming, and Network Security

## CERTIFICATIONS

CompTIA ITF+ Certification

April 2023

CompTIA Security+ Certification

May 2025